

Submission Tools | Getting Started with DECCS

Charlie Liebetrau

IT Modernization Communications & Outreach Team

DDTC

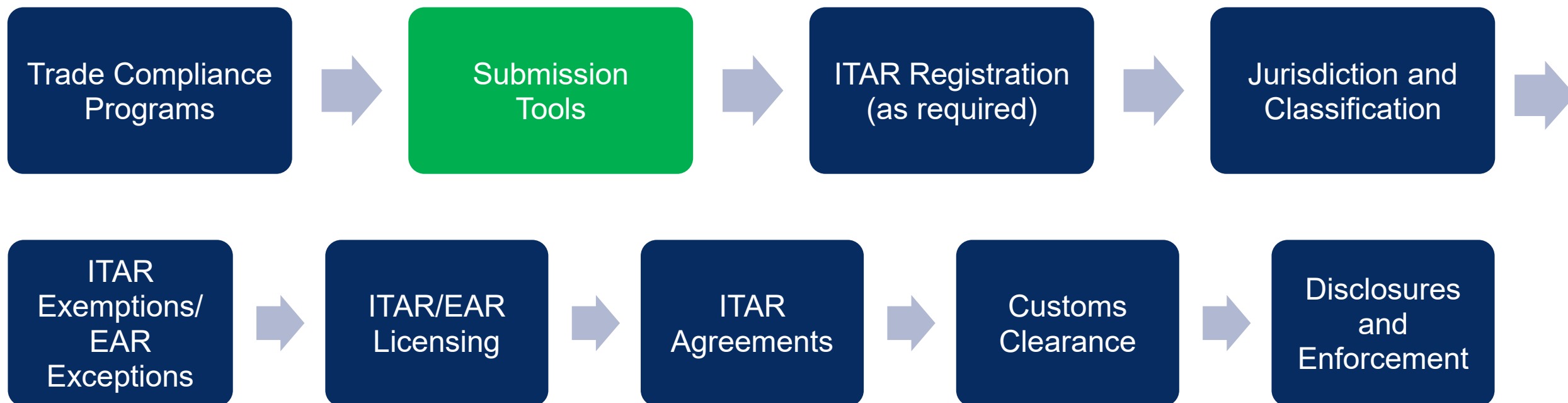


★ ★ ★ U.S. DEPARTMENT of STATE ★ ★ ★



Conference Agenda

We are here in the transaction process!



Agenda

1. What is DECCS?
2. Getting Started with DECCS
3. Prepare a License in DECCS
4. Sign & Submit Licenses
5. License Access Groups
6. Track Status
7. Copy Existing DECCS License
8. Executive Order Implementation
9. DECCS Self-Service & Virtual Agent

Please Note: The information presented is subject to change, please consult our website for the most current information (pmddtc.state.gov)



Who Is DDTC? What Is DECCS?



Who Is DDTC? What Is DECCS?

Who is DDTC?

- The Department of State's Directorate of Defense Trade Controls (DDTC) is charged with controlling the export and temporary import of defense articles and defense services described on the U.S. Munitions List (USML), in accordance with the Arms Control Export Act (AECA) and the International Traffic in Arms Regulations (ITAR).
- DDTC seeks to facilitate legitimate defense trade to partners and allies, while denying adversaries access to sensitive U.S. technology.

What is DECCS?

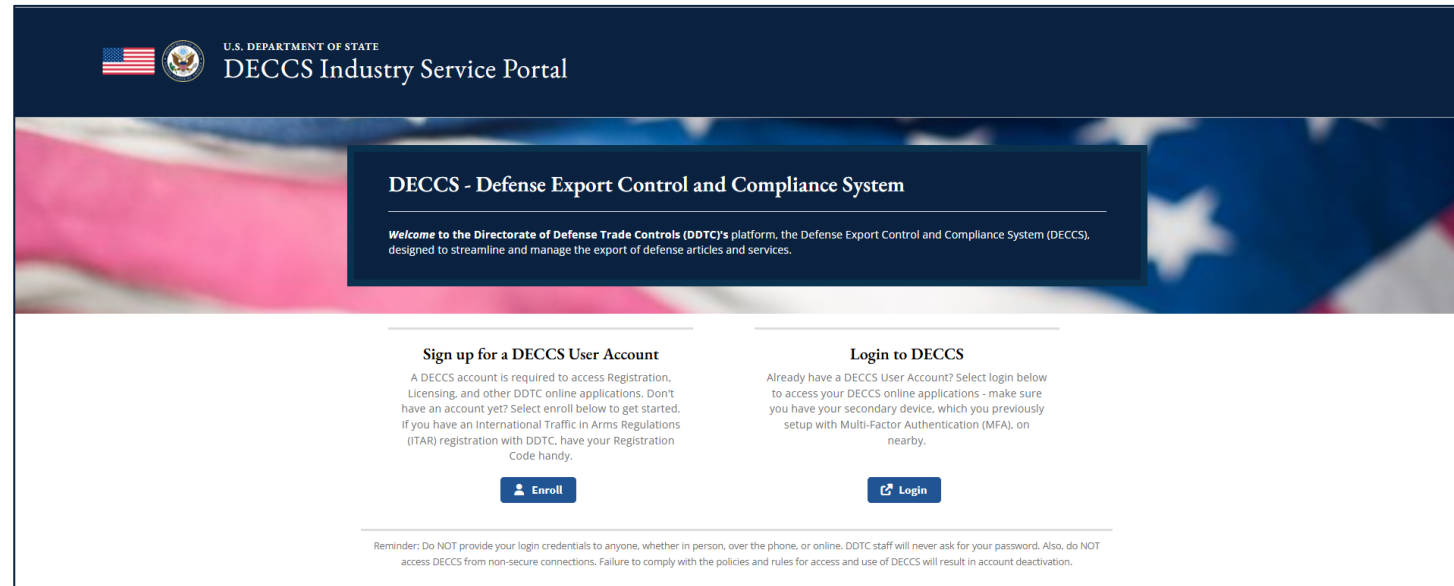
- DECCS (Defense Export Control and Compliance System) is DDTC's secure online portal used to manage export control activities regulated under the ITAR.
- Through DECCS, registered organizations and their authorized users can:
 - Submit, review, and track Registration and Licensing applications
 - File Commodity Jurisdiction (CJ) and Advisory Opinion (AO) requests
 - Manage company users, roles, and access permissions through User Management
 - Receive official DDTC notifications and correspondence securely

Getting Started with DECCS



Getting Started with DECCS

1. Enroll in DECCS by navigating to the DECCS Industry Service Portal <https://deccs.pmddtc.state.gov/deccs> and selecting “Enroll.”
2. If you need assistance, watch the DECCS User Enrollment video and download the Multi-Factor Authentication user guide.
3. After enrolling, **log in** to DECCS to access applications in the Industry Portal.





Getting Started with DECCS



[Industry Portal](#) [Applications](#) [Learning Tools](#) [Search DECCS FAQs](#)

▲ Your company has 2 pending user invitation(s) for review | [Click here to view](#)

Standard Company Inc. M-XXX

Adjudicated Licenses

1

License Count

0

Approve Decision

Track License Status

55555

License Type

DSP-5

Case Number

Status

In Review

Decision

*

Date Prepared

2025-09-17 14:30:00

License Value

\$4,544.00

Country

Argentina

* Decision Pending final determination

DECCS Announcements

Voluntary Disclosures

1

Number	Status
CC-0004-26	Open

Commodity Jurisdictions

Submitted = 2

Closed = 1

3

Advisory Opinions

Draft = 1

Closed = 1

Submitte...

3

Search | John Doe

Support Cases 0

Getting Started with DECCS



U.S. DEPARTMENT OF STATE

DECCS Industry Service Portal

Search

John Doe

Industry Portal

Applications ▾

Learning Tools ▾

Search DECCS FAQs

Support Cases 0 ▾

⚠ Your company has not been verified.

Standard Conditions of Use

Advisory Opinions

AUKUS "Authorized Users"

Commodity Jurisdiction

User Management

Licensing

Treaty Reference System

Registration

Speaker Requests

Click here to view

Adjudicated Licenses

1

Voluntary Disclosures

1

Number	Status
--------	--------

U.S. DEPARTMENT of STATE

9

Getting Started with DECCS

The **Licensing** application is used by industry to electronically request licenses/authorizations for regulated commodities:

License	Description
DSP-5	Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services
DSP-6	Application for Amendment to a DSP-5 License
DSP-73	Application/License for Temporary Export of Unclassified Defense Articles
DSP-74	Application for Amendment to a DSP-73 License
DSP-61	Application/License for Temporary Import of Unclassified Defense Articles
DSP-62	Application for Amendment to a DSP-61 License
DSP-85	Application/License for Permanent/Temporary Export or Temporary Import of Classified Defense Articles and Classified Technical Data
DS-4294	Brokering License
DS-6004	Reexport/Retransfer Application

Prepare a License in DECCS



Prepare a License in DECCS

Licensing

[Track Status](#)
[Batch Submissions](#)
[Access Groups](#)

In-Progress Applications

New Licensing Form

ID	Form	Case Number	Transaction Number	Status	Created On	Created By	Updated On ↓	
10386	DS-4294		5555555555555555	Draft	09/22/2025	Tester@Test.com	01/22/2026	
10409	DS-6004		5555555555555555	Draft	10/01/2025	Tester@Test.com	01/22/2026	
10225	DSP-6		5555555555555555	Draft	09/17/2025	Tester@Test.com	01/22/2026	
11258	DSP-5			Draft	01/16/2026	Tester@Test.com	01/16/2026	

Items per page: 10
1 - 4 of 4
<< < > >>

Refresh

Prepare a License in DECCS

New Licensing Form

☒ **DSP-5:** Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services.

☐ **DSP-6:** Application for Amendment to a DSP-5 License

☐ **DSP-61:** Application for Temporary Import of Unclassified Defense Articles

☐ **DSP-62:** Application for Amendment to a DSP-61 License

☐ **DSP-73:** Application/License for Temporary Export of Unclassified Defense Articles

☐ **DSP-74:** Application for Amendment to a DSP-73 License

☐ **DSP-85:** Application for Permanent/Temporary Export or Temporary Import of Classified Defense Articles and Related Classified Technical Data

☐ **DS-4294:** Brokering License - ITAR Part 129.6

☐ **DS-6004:** Reexport/Retransfer Application - ITAR Part 123.9

Cancel
Create

Prepare a License in DECCS

Licensing DSP-5

Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services.

Save

Validate

Print

Exit

Table of Contents

- Start
- DDTC Registration Code
- Country of Ultimate Destination
- Probable Port of Exit from U.S.
- Applicant
- U.S. Government Personnel
- Applicant Contact
- Description of Transaction
- Commodities
- Foreign End-User
- Manufacturer of Commodity
- Foreign Consignee
- Source of Commodity
- Foreign Intermediate Consignee
- U.S. Seller
- Specific Purpose
- U.S. Consignor/Freight Forwarder

BLOCK 1

Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services

Estimated Burden: 1 Hour

*PAPERWORK REDUCTION ACT STATEMENT: Public reporting burden for this collection of information is estimated to average 1 hour per response, including time required for searching existing data sources, gathering the necessary data, providing the information required, and reviewing the final collection. Send comments on the accuracy of this estimate of the burden and recommendations for reducing it to: Department of State (A/GIS/DIR) Washington, D.C. 20520.

Transaction Number

Enter your internal submission company identifier for this application.

Using 0 of 40 Characters.

i **Classified Information must NOT be included, or referred to, in the form.**

Classified information must be sent separately to PM/DDTC in accordance with Defense Security Service guidelines. For issues that may pertain to classified information, contact the [DDTC Response Team](#).

Prepare a License in DECCS



Licensing DSP-5

Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services.

Save

Validate

Print

Exit

Table of Contents

Start

DDTC Registration Code

Country of Ultimate Destination

Probable Port of Exit from U.S.

Applicant

U.S. Government Personnel

Applicant Contact

Description of Transaction

Commodities

Foreign End-User

Manufacturer of Commodity

Foreign Consignee

Source of Commodity

Foreign Intermediate Consignee

U.S. Seller

Specific Purpose

U.S. Consignor/Freight Forwarder

Applicants Statement

BLOCK 2

DDTC Registration Code

Select your registration code. If no codes are displayed, confirm you have an active registration code prior to submitting a license application.

Registration Code

Select your registration code for this application.

M-5555

M-5556

<

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Prepare a License in DECCS

Licensing DSP-5

Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services.

Save

Validate

Print

Exit

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- Source of Commodity
- Foreign Intermediate Consignee
- U.S. Seller
- Specific Purpose
- U.S. Consignor/Freight Forwarder
- Applicants Statement

BLOCK 3

Country of Ultimate Destination

Select at least one Country of Ultimate Destination. For each Country of Ultimate Destination identified in Block 3, there must be at least one Foreign End-User identified in Block 14. If the commodity(ies) to be shipped include hardware, only one Country of Ultimate Destination may be selected.

Destination Country

277 Items Found

Unselected Filter

Add All	Name
+	Angola
+	Anguilla
+	Antarctica
+	Antigua and Barbuda
+	Argentina
+	Armenia
+	Aruba
+	Austria

1 Items Selected

Selected Filter

Remove All	Name
-	Australia

Sign & Submit a License in DECCS

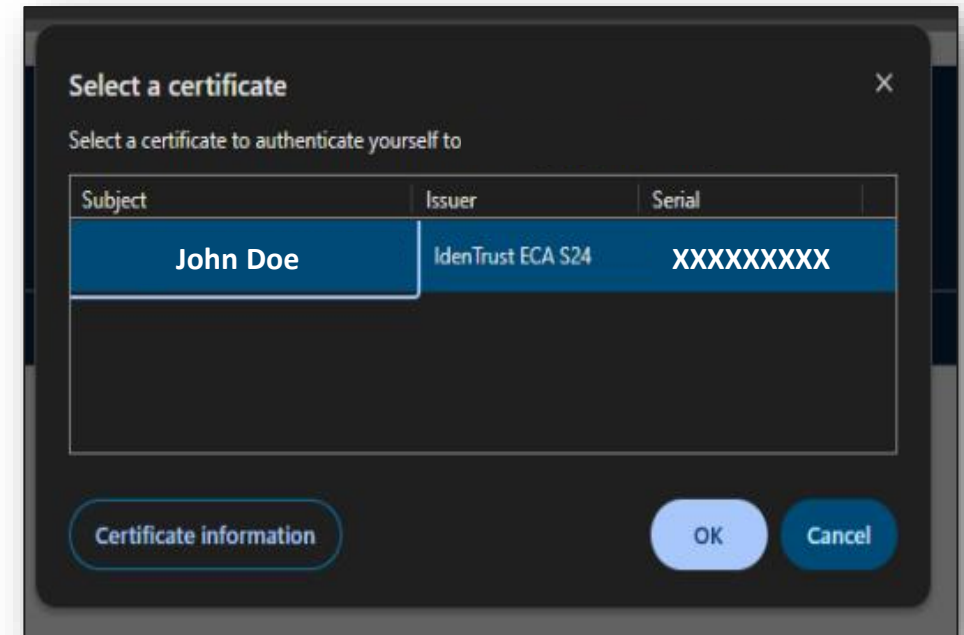


Digital Certificates

- All license applications (except for the DS-6004 form), require a valid digital certificate for the signing Empowered Official
- Certain individual user accounts may be exempt from the digital certificate requirement. To submit a license without a digital certificate, a user must meet **all** following criteria:
 1. Your Organization Type is 'Individual'
 2. Your Registration Type is either 'Manufacturer', 'Exporter', 'Manufacturer/Exporter', or you are approved as a 'One Time Exemption'
 3. You are not submitting a DSP-85 or DS-4294 licensing form
- If you fulfill these criteria, you will not require a digital certificate to submit most license forms.
 - DSP-85 and DS-4294 forms still require digital certificates for submission, even from individual registrants.

Empowered Official Signs & Submits

1. To sign a License, your Corporate Administrator will need to grant a user the Empowered Official (EO) role (in User Management)
2. The Empowered Official will need an approved digital certificate:
 - IdenTrust ECA – Medium Browser and Token
 - WidePoint ECA – Medium Browser
3. The EO should install the digital certificate as instructed by the vendor



Empowered Official Signs & Submits

Licensing

Track Status
 Batch Submissions
 Access Groups

In-Progress Applications

New Licensing Form

ID	Form	Case Number	Transaction Number	Status	Created On	Created By	Updated On ↓	
11274	DSP-5		55555555555555555555	Awaiting Signature	01/22/2026	Tester@Test.com	01/22/2026	
10386	DS-4294		55555555555555555555	Draft	09/22/2025	Tester@Test.com	01/22/2026	
10409	DS-6004		55555555555555555555	Draft	10/01/2025	Tester@Test.com	01/22/2026	
10225	DSP-6		55555555555555555555	Draft	09/17/2025	Tester@Test.com	01/22/2026	
11258	DSP-5			Draft	01/16/2026	Tester@Test.com	01/16/2026	

Empowered Official Signs & Submits



Licensing DSP-5
Application for Permanent Export of Unclassified Defense Articles, Related Technical Data, and Defense Services.

Print

Exit

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Manufacturer of Commodity

Foreign Consignee

Source of Commodity

Foreign Intermediate Consignee

U.S. Seller

Specific Purpose

U.S. Consignor/Freight Forwarder

Applicants Statement

BLOCK 22

Applicant's Statement

I,

John Doe

, an empowered official (22 CFR 120.67) or an official of a foreign government entity in the U.S., hereby apply for a license to complete the transaction described above; warrant the truth of all statements made herein; and acknowledge, understand and will comply with the provisions of 22 CFR 120-130, and any conditions and limitations imposed.

I am authorized by the applicant to certify the following in compliance with 22 CFR 126.13:

1. Neither the applicant, its chief executive officer, president, vice presidents, other senior officers or officials (e.g., comptroller, treasurer, general counsel) nor any member of its board of directors is:

a. the subject of an indictment for or has been convicted of violating any of the U.S. criminal statutes enumerated in 22 CFR 120.6 since the effective date of the Arms Export Control Act, Public Law 94-329, 90 Stat. 729 (June 30, 1976); or

b. ineligible to contract with, or to receive a license or other approval to import defense articles or defense services from, or to receive an export license or other approval from any agency of the U.S. Government;

2. To the best of the applicant's knowledge, the applicant (22 CFR 120.68(a)) has been convicted of violating any of the U.S. criminal statutes enumerated in 22 CFR 120.6 since the effective date of the Arms Export Control Act, Public Law 94-329, 90 Stat. 729 (June 30, 1976); or is ineligible to contract with, or to receive a license or other approval to import defense articles or defense services from, or to receive an export license or other approval from any agency of the U.S. Government; and

Submit to DDTC

<

U.S. DEPARTMENT of STATE

Empowered Official Signs & Submits

Privacy Act Statement

Submit to DDTC

Are you certain you wish to submit this application to DDTC for review?

Cancel

Yes

Regulations.

ROUTINE USES: The information collected may be made available

Application Submitted

Your application has been successfully submitted to DDTC.

Submission Type: DSP5

Case Number: 55555

Submission Date: 01/22/2026

Ok

ROUTINE USES: The information collected may be made

for law enforcement or pursuant to a court order. They r

License Access Groups



License Access Groups



Licensing

[Track Status](#)
[Batch Submissions](#)
[Access Groups](#)

In-Progress Applications

New Licensing Form

ID	Form	Case Number	Transaction Number	Status	Created On	Created By	Updated On ↓	
10386	DS-4294		5555555555555555	Draft	09/22/2025		01/22/2026	
11274	DSP-5		5555555555555555	Awaiting Signature	01/22/2026		01/22/2026	
10409	DS-6004		5555555555555555	Draft	10/01/2025		01/22/2026	
10225	DSP-6		5555555555555555	Draft	09/17/2025		01/22/2026	
11258	DSP-5			Draft	01/16/2026		01/16/2026	

Items per page: 10
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Refresh

License Access Groups

Licensing

Home > Access Groups

Access Groups

Access Groups can be used to control access to license applications, including submitted and signed licenses. When a license is assigned to an Access Group only the users assigned to that group will be able to view that license.

To restrict access to a license, first add a group, then click the group name you wish to manage. From there you can assign users and licenses to the group.

Add Group:

Group Name	Users	Licenses	
Default (default group)	13	14	

Items per page: 10
1 - 1 of 1
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License Access Groups

Licensing

[Home](#) > [Access Groups](#)

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Items per page: 10 1 - 1 of 1
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Add Group: + Add

Group Name	Users	Licenses	
Default (default group)	13	14	
Blue Group	0	0	

Items per page: 10 1 - 2 of 2 << < > >>

Refresh

License Access Groups

Licensing

Home > Access Groups > Blue Group

Blue Group

View Users

View Items

Add Users

Add Items

This page shows the current list of users with access to items in this group.
To add a user to this group use the [Add Users](#) tab.

Note: **Corporate Administrators** are automatically included in this group and cannot be added or removed.

User	Added On	Added By	
No Users			

Refresh

Track Status



Track Status in DECCS

Licensing

Track Status
 Batch Submissions
 Access Groups

In-Progress Applications

New Licensing Form

ID	Form	Case Number	Transaction Number	Status	Created On	Created By	Updated On ↓	
10386	DS-4294		5555555555555555	Draft	09/22/2025		01/22/2026	
11274	DSP-5		5555555555555555	Awaiting Signature	01/22/2026		01/22/2026	
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10225	DSP-6		5555555555555555	Draft	09/17/2025		01/22/2026	
11258	DSP-5			Draft	01/16/2026		01/16/2026	

Items per page: 10
 1 - 5 of 5
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Refresh

Track Status in DECCS

Licensing

Home > Track Status

Filter Criteria
+

Track Status

☐ Default Licensing home page to Track Status

Type	Case #	Transaction Id	Status	Decision	Status Date ↓	Date Prepared	License Value	Country	License Officer	
DSP-5	050803890	5555555555	In Review		12/29/2025	12/29/2025	\$1,000,000	Afghanistan	.	
DSP-5	050803889	555556	In Review		12/29/2025	12/29/2025	\$1,000,000	Argentina	.	
DSP-73	730802766	777777777	Final	Approve	09/30/2025	09/19/2025	\$1,000	Australia	.	

Track Status in DECCS

Licensing

Home > Track Status

Filter Criteria

Case Number:

Transaction Id:

Agreement Type:

- Select -

Decision:

- Select -

Status:

- Select -

Date Submitted From:

Choose a date

Date Submitted To:

Choose a date

Date Closed From:

Choose a date

Date Closed To:

Choose a date

USML:

- Select -

Country:

- Select -

Total License Value From:

Using 0 of 12 Characters.

Total License Value To:

Using 0 of 12 Characters.

Search

Reset



Track Status in DECCS

Track Status

☐ Default Licensing home page to Track Status

Type	Case #	Transaction Id	Status	Decision	Status Date ↓	Date Prepared	License Value	Country	License Officer	
DSP-5	050803890	Test DSP-5	In Review		12/29/2025	12/29/2025	\$1,000,000	Afghanistan	.	
									.	



Copy Existing License in DECCS



Copy Existing DECCS License

Licensing

[Track Status](#)
[Batch Submissions](#)
[Access Groups](#)

In-Progress Applications

New Licensing Form

ID	Form	Case Number	Transaction Number	Status	Created On	Created By	Updated On ↓	
10386	DS-4294		5555555555555555	Draft	09/22/2025		01/22/2026	
11274	DSP-5		5555555555555555	Awaiting Signature	01/22/2026		01/22/2026	
10409	DS-6004		5555555555555555	Draft	10/01/2025		01/22/2026	
10225	DSP-6		5555555555555555	Draft	09/17/2025		01/22/2026	
11258	DSP-5			Draft	01/16/2026		01/16/2026	

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Executive Order Implementation



Executive Order Implementation

IN ACCORDANCE WITH EXECUTIVE ORDER 14268: REFORMING FOREIGN DEFENSE SALES TO IMPROVE SPEED AND ACCOUNTABILITY

Defense Trade Modernization Efforts:

The Department of State, Department of War, Department of Commerce, and the Department of Energy are undertaking major modernization efforts aimed at improving efficiency and transparency regarding defense trade. Key components include:

Unified Public Portal	Consolidates user interactions across agencies
Unified Case Search Tool	Gives industry users a single, streamlined entry point for export licensing information and resources
Integrated Industry Dashboard Portal	Gives users a centralized view of their export licensing activities
Enhanced Case-Transfer Process	Streamlines coordination between agencies
Public Licensing Adjudication Metrics Page	Available on the DDTC website to reinforce accountability and predictability

These initiatives demonstrate the government's commitment to predictable, accountable, and data-driven defense trade operations.

Executive Order Implementation | USXPORTS.gov



USXPORTS.gov

DECCS
LOGIN | ENROLL

SNAP-R
LOGIN | ENROLL

User validation required to continue

Please type the text you see in the image below into the text box and submit

Refresh Image

USXPORTS.gov

DECCS
LOGIN | ENROLL

SNAP-R
LOGIN | ENROLL

FAQ Search

Unified Case Search

Enter Case Number(s) (up to 5 separated by a comma)

Data Last Updated: 2/4/2026 9:07 AM

Executive Order Implementation | License Tracker

DCS License Numbers & Average Processing Time Tracker

U.S. DEPARTMENT OF STATE
Directorate of Defense Trade Controls

[An official website of the United States government](#)
[Here's how you know](#)

[Understand the ITAR](#)
[Conduct Business](#)
[ITAR Compliance](#)
[Country Policies](#)
[Support](#)
[News & Events](#)
[About DDTC](#)
[Contact Us](#)

The Directorate of Defense Trade Controls (DDTC) ensures commercial exports of defense articles and defense services advance U.S. national security and foreign policy objectives.

[About DDTC](#)
[Access DECCS](#)
[What's New in DDTC](#)

DCS License Numbers & Average Processing Time (APT)

Month	Received / Adjudicated	APT (days)
Feb 2026	2,214 / 2,220	38 days
Mar 2026	2,475 / 2,512	30 days
Apr 2026	2,380 / 2,436	31 days
May 2026	2,055 / 2,245	29 days

For More Information...



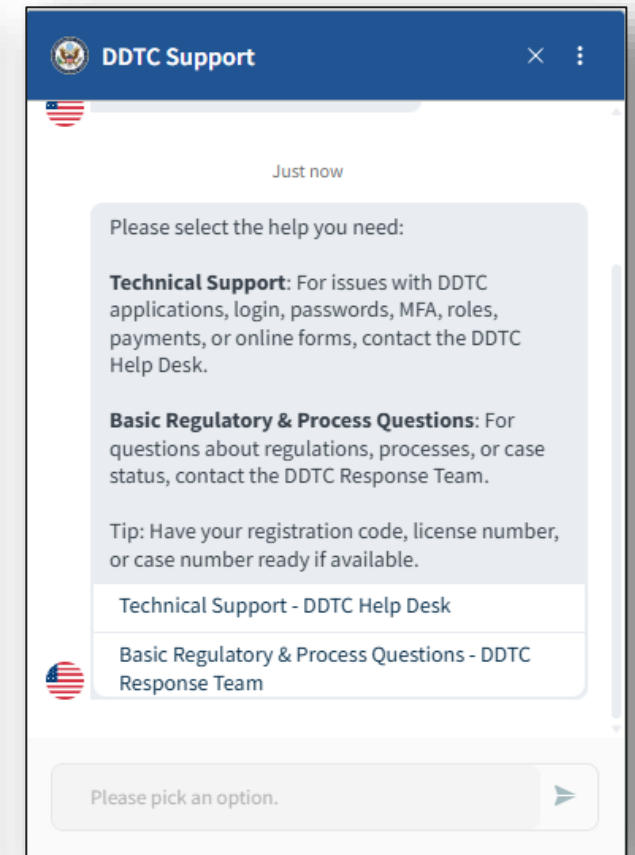
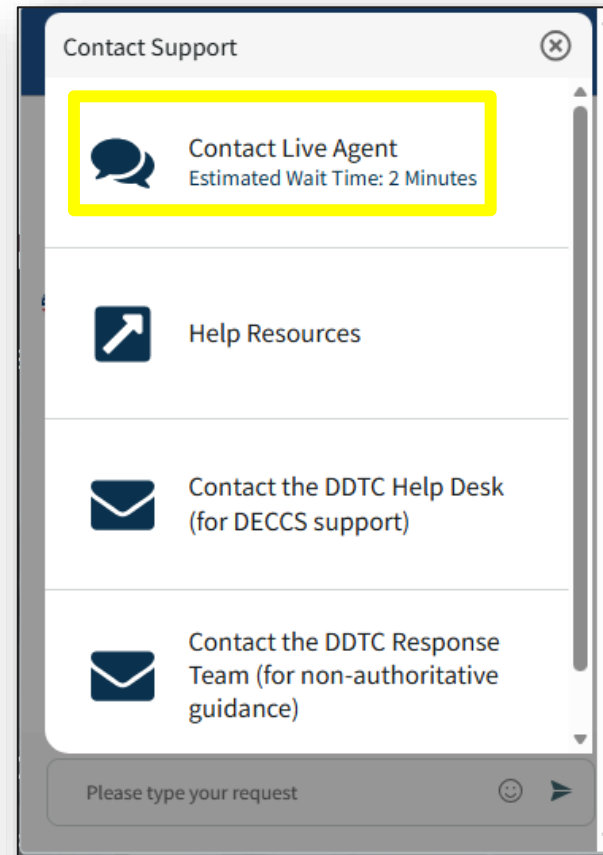
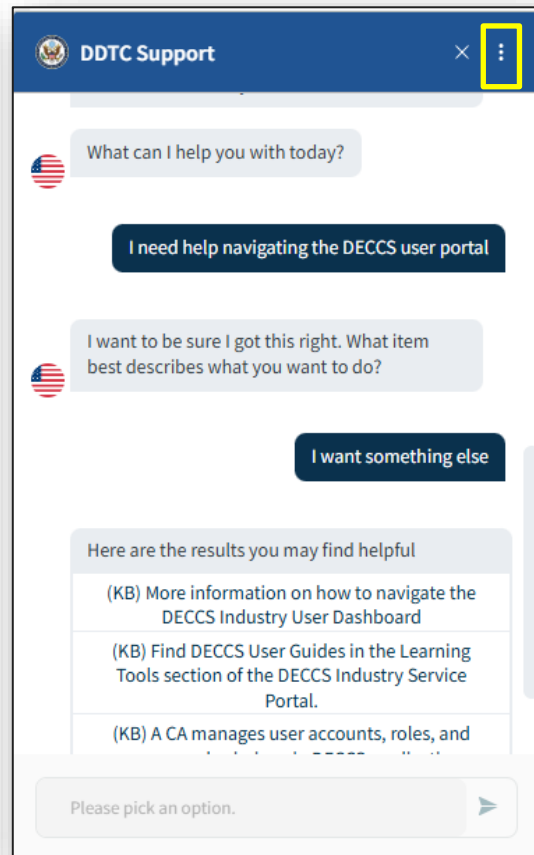
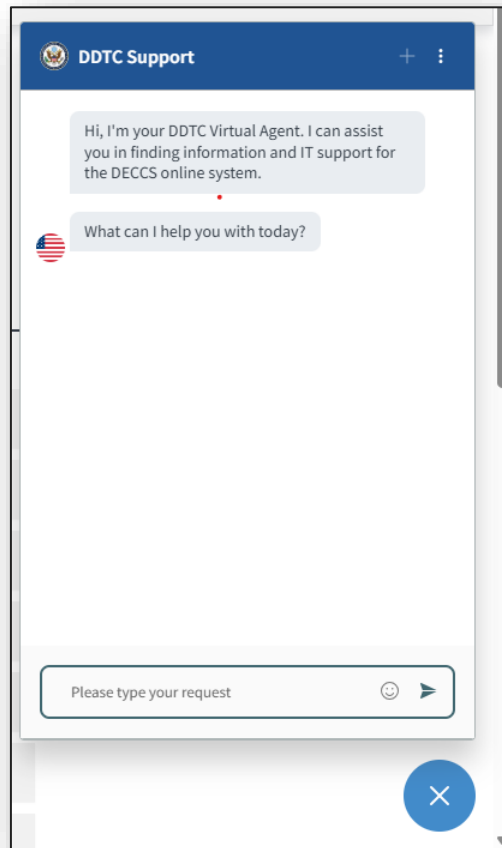
For More Information: Visit our Website!



Visit our website & check the FAQs: <https://www.pmddtc.state.gov>

Contact the Virtual Agent

Virtual Agent & Connect to Live Agent



Use DECCS Self-Service

For additional help, please use DECCS Self-Service to contact the DDTC Help Desk and Response Team.

Support Cases 0

Open Support Cases 0

+ Create a New Support Case

Voluntary Disclosures

1

Status
Open

DECCS - Create a Support Case

Provide the details below to create a Case.

Estimated Burden: 5 Minutes

* PAPERWORK REDUCTION ACT STATEMENT: Public reporting burden for this collection of information is estimated to average 5 minutes per response, including time required for searching existing data sources, gathering the necessary documentation, providing the information and/or documents required, and reviewing the final collection. You do not have to supply this information unless this collection displays a currently valid OMB control number. If you have comments on the accuracy of this burden estimate and/or recommendations for reducing it, please send them to: The Department of State, Directorate of Defense Trade Controls (PM/DDTC).

OMB control number:
1405-0193

Expiration date:
4-30-2021

* IS THIS A QUESTION FOR THE HELP DESK OR RESPO 8-31-2024

-- None --

[Click here for Help Desk and Response Team Descriptions](#)

DDTC Response Team

The Response Team provides non-authoritative guidance on basic regulatory and process questions, and assists exporters in identifying how to get answers to more complex questions through other well-established DDTC channels. Common Response Team questions cover the requirements of and process for submitting Advisory Opinion and Commodity Jurisdiction requests, Registrations, and Licenses along with guidance around regulatory changes.

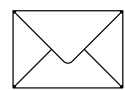
Help Desk

The DDTC Help Desk provides technical support to users of DDTC applications when they encounter website or system issues. These issues could include, but not limited to: DDTC Public Portal, DECCS Industry Service Portal, DECCS Enrollment and/or Log In, Passwords, Multi-Factor Authentication (MFA), Corporate Administrator (CA) Role, Registration Licensing Roles, Registration and/or License Payments, and Functionality of Registration Licensing online forms.

Consider Joining the DECCS User Group (DUG)

The Defense Export Controls and Compliance System (DECCS) User Group (DUG) provides a forum for industry users to share feedback on DECCS directly with the Directorate of Defense Trade Controls. The group fosters active, ongoing communication between DECCS users and DDTC to support system improvements. Keep an eye on the DDTC website to join in 2027!

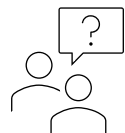
What DUG does:



Emails to DUG volunteers on DECCS releases and small enhancements



Communication regarding outreach events and speaking events



Please reach out with any DUG-related questions and/or requests

